Creating a Google Scholar Citations profile

To see the appearance of a completed Google Scholar Citations profile, including a publications list, citations and an $h$-index, view Hamish Maxwell-Stewart.

Step 1. Go to Google Scholar

- Select My Citations

Step 2. Create your Google Account

- Complete the form with your details, and select Next Step
- Select Create your profile. You will be taken into your account
- Select Get started to be taken to the Google Scholar search screen. You are up to Step 3.

Sign in if you already have a Google account, and proceed to Step 3

or, select More options to Create account

Tips:
- rather than create a Gmail email account, you may use your University email account if preferred by selecting I prefer to use my current email address
- you do not need to include a mobile phone number
- It is optional to include a photograph or add an image to your account (now, or later)
Step 3. Create Your Profile and Linking Your References

- From the Google Scholar search screen page, click on My Citations
- You’ll be presented with a Profile form
- Fill in your details
- You need to use an UTAS email account for verification of your institutional affiliation (you will receive an email to verify this account)

- Click Next step

Step 4. Add Publications

- You may see references to your publications, sourced from Google Scholar
- Click on the Add article button for each output you have authored

Tips:
- consider adding your ORCID or your UTAS staff profile as your Homepage

- Select Next Step
It is important you determine which references are added to your profile, each time a new one is detected by Google Scholar.

- Select option to “don’t automatically update”
- Update settings

Step 5. Make your Google Scholar Citations profile public

✓ Verify your email account, when prompted, and make your profile public
✓ Log into WARP to update your personal preferences - paste the Google Scholar Citations URL into the designated box to have it included in your UTAS staff profile
✓ Update your ORCID by adding your Google Scholar Citations URL as a “website”

Tip:
- to avoid the inclusion of publications in your profile that are not authored by you, we recommend you manually update it