Managing your Researcher Identity with ORCID

Step 1 - Start
Create your ORCID: https://orcid.org/register
You’ll be assigned a 16-digit, unique identifier. This is your ORCID.
Example: http://orcid.org/0000-0002-1825-0097

Step 2 - Distinguish
Add sufficient detail to distinguish you from other researchers
- **Name** variants
- **Education** and/or **Employment** – please reflect your affiliation with University of Tasmania

Step 3 – Make the information public
Switch the privacy setting to **Everyone** for all sections of your ORCID profile that you wish to make public. You can choose different settings for each section. As a minimum, make your education and/or employment section public in order to verify your ORCID with an institutional affiliation.

Step 4 – Make it useful
Add more information to make it more useful
- **Keywords** describing your research interests/activities/expertise
- **Websites** – include URLs for other websites/identifiers related to your research role, e.g. Scopus AuthorID, ResearcherID, your University web profile

Step 5 – Add Works
List your scholarly **works** in ORCID and keep the list current

A. If you have a **WARP** profile, search via **Find an Expert** to retrieve a list of your publications
   - See All Research Outputs
   - Select BibTex Export to send the entire list to ORCID
   
   **NB Log into your WARP Individual Access to select specific publications to send to ORCID in BibTeX format**

B. Explore other options for adding publications through **Search & Link** in ORCID:
   - CrossRef – when publications have DOIs
   - Scopus – when publications are indexed by Scopus
   - ResearcherID – when using ResearcherID and your publications are indexed by Web of Science

C. If publications are found by a Google Scholar search, they can be added in BibTeX format, e.g. via **Cite options**:

Step 6 – Use it!
A. Add your ORCID to WARP
B. Include your ORCID in your email signature
C. Add a QR code for your ORCID to a conference poster

Contact Research.Librarians@utas.edu.au for further advice or support

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