Creating your ResearcherID, linking to ORCID and keeping your profile current

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Need assistance?
Getting Started with ResearcherID

Step 1: Activate your ResearcherID

a. Registered via Library’s bulk upload project? Login using ResearcherID and temporary password as provided by automated email from Thomson Reuters – go to Step 4 to complete the registration process. NB, if don’t know these criteria, contact the University’s ResearcherID approved administrators – Research.Librarians@utas.edu.au

b. Registered with Web of Knowledge, Web of Science or Endnote online? Login using that email and password – go to Step 3.

c. Not registered with Web of Knowledge, Web of Science or Endnote online? Enter ResearcherID web address www.researcherid.com in your browser and Join Now – go to Step 3.

Step 2: Submit basic profile information

RESEARCHERID

1. Enter the ResearcherID web address in your browser
   https://www.researcherid.com

   1. Enter the name you are using, or will choose to use, as a published researcher
   2. Use your UTAS email
Step 3: **Complete your registration** - you will be sent an email, open it and click on the link (note: University naming conventions and your name variations)

Step 4: **Login to ResearcherID**

[Please email your ResearcherID to mailto:Research.Librarians@utas.edu.au for their records]

NB you may be prompted to create an ORCID at this point. Find Step 8, to do so now; otherwise, defer until later.
Step 5: Enhance My Researcher Profile in ResearcherID with more information.

Make the most of the opportunity to have your research expertise and outputs found by others. Include:

- Variant forms of your name
- 3-4 Keywords
- A brief description of your research interests/expertise
- URLs for other web profiles
- University of Tasmania (start with this)
- School, Institute etc.
- Affiliations
- Past Institutions

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Step 6: Add your publications to ResearcherID (My Researcher Profile) from a variety of sources

**Option 1 – from Web of Science**

UTAS Library subscribes to the Web of Science Core Collection. If Web of Science indexes your papers, you will be able to select and import the details.
Option 2 – C/ EndNote
(NB you may need to complete extra steps to register with EndNote online before you can proceed)

a. If you use EndNote desktop, you may synchronise it with EndNote online to copy citations from your EndNote Library to ResearcherID, OR

b. Add a publication manually to ResearcherID, via EndNote:

Publications typed manually will be added under **My References** to **[Unfiled]**; you will need to move them to **My Publications** under **ResearcherID**

To share publications from ResearcherID with ORCID, see Step 11.
Getting started with ORCID

Step 7: Follow the prompt from ResearcherID to create an ORCID record and then exchange data
NB if preferred, an ORCID can be setup independently of ResearcherID processes. Just Google ‘ORCID’

Step 8: Register with ORCID (use the same; first/last name and email as you did when registering for ResearcherID)
Step 9: Authorise ORCID to accept the addition of your ResearcherID to your ORCID profile
(NB ORCID requests authorisation every time you prompt it to connect to an external source)

Step 10: Share basic profile data with ORCID – or do this later, if preferred
Step 11: Share your publications with ORCID
(NB also use this option to retrieve publications from ORCID: if you find your publications more easily through sources linked to ORCID, you can retrieve these publications into ResearcherID instead)

NB it is easy to end up with duplicates of your publications in both systems, ResearcherID and ORCID, as they are shared. Please seek advice from Research.Librarians@utas.edu.au if you’d like to minimise this inconvenience

Step 12: Select and send your publications to ORCID from ResearcherID
More work with ORCID, outside ResearcherID

Step 13: Complete your ORCID profile, with additional biographical information and links to publications and datasets

Choose preferred privacy settings for different fields of information e.g.
Step 14: Link Works to your ORCID record

Australian National Data Service (ANDS) Registry
Import your research datasets into ORCID from Australian National Data Research Data Australia (RDA). ANDS is partnering with Australian data producing agencies to improve discovery and reusability of research data across disciplines.

CrossRef Metadata Search
Search CrossRef's comprehensive metadata on journal articles, monographs. Easily add search results to your ORCID profile.

DataCite search and link
Search the DataCite Metadata Store to find your research datasets, and then claim them by adding them to your ORCID profile at the click of a button.

Europe PubMed Central
Europe PubMed Central (Europe PMC) offers this tool to enable you to PMC to your ORCID. Europe PMC contains all of PubMed, 500K records cannot be found in PubMed, 4 million patents, and 2.6 million full text articles, all in the USA.

ISNI2ORCID search and link

Example A. Linking a dataset to ORCID, c/- RDDS

Example B. Linking a publication to ORCID, c/- CrossRef

Your data descriptions in the UTAS Research Discovery hub are linked to ANDS and RDA – and can be easily linked to your ORCID.

AND

For any of your publications with DOIs, search CrossRef to copy citations to ORCID – especially useful for social science and humanities researchers.
Example B. Copy and paste a DOI into CrossRef for easy citation matching

Step 15: Use your ResearcherID and ORCID and keep them up-to-date

- Include your RID and ORCID on each manuscript submitted for publication
- Update your RID or ORCID (& synchronise) when new outputs are published;
- Update your RID or ORCID when new publications appear in Web of Science, CrossRef e.g.

Need assistance?
Please email Research.Librarians@utas.edu.au for advice, or to arrange a personal consultation