EndNote X7 Introductory Guide for PC Users

University of Tasmania Library
http://utas.libguides.com/endnote

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Introduction to EndNote X7

What is EndNote X7?

EndNote is a reference management tool which helps you to save and manage bibliographic references. EndNote X7 enables you to organise references into separate libraries and into smaller groups within each library. It can store copies of files with your references (e.g. .PDF, TIFF, HTML, XLSX, MP3 documents), so you can take all of your research with you in one easy package. EndNote X7 will display your references in the reference style of your choice (e.g. APA 6th), and will format your research papers for you, placing references and footnotes where necessary, compiling a bibliography as you reference. EndNote can also be used as a search interface to some databases and library catalogues, and can be used collaboratively with other researchers with the EndNote Online version.

The University of Tasmania has purchased an institution-wide license to the software that allows all current staff and students to use the software. EndNote X7 is the latest version that is supported by the University of Tasmania Library.

You can download EndNote from the EndNote subject guide http://utas.libguides.com/endnote

Before you start

This document uses the word '*reference*' (or *references*) when referring to a record in an EndNote library. This follows the convention used in the EndNote software.

The terms 'reference' and 'citation' can be used interchangeably, and you may find people use either term, or both.

A citation can be broadly defined as a *reference to a published or unpublished source.* In other words, a citation is a record in your EndNote library which contains information that refers to a journal article, a book, a picture, song, musical score, or any other published or unpublished item.

A *citation style* refers to the way reference information is displayed in a written document. For example, APA 6th is a citation style which has rules governing how citations should be formatted in a written document.

1.   EndNote Libraries

1.1   Creating an EndNote X7 Library

1. Open EndNote X7 - either displays a grey screen, ready to create a library, or may create a default library with the title *My EndNote Library*

2. Go to the top menu on your screen – select **File** > **New**

3. Name and save this library to your preferred location and select **<Save>**

Please note: A **.Data** folder will be automatically created when you create a new EndNote library. It will have the same name as your library with a **.Data** extension. This folder is part of the library, and any images or files you insert into your library will be stored in the **.Data** folder.

If you shift your EndNote library .enl file to another computer location or device, the .Data folder must also be shifted

Take note of the different areas of the screen. Menus, toolbar, reference list section and reference preview and search sections, which are all empty at the moment.

EndNote X7 Home Screen

After your EndNote Library has been created, but before it has content, your EndNote page should look similar to this:

EndNote 'My Library' display area, including groups

EndNote display area will show the references added to your library

EndNote display area with tabs
- preview of a selected reference in a given style
- full reference display for easy editing
- view attached .PDF document on a reference
- attach a document from your computer to a reference

1.2   Open an Existing EndNote Library

Once the library has been created and saved, EndNote will remember that the library exists. When you restart EndNote, your last opened EndNote library will automatically open.

If you need to open an existing library

- From the **File** menu, select **Open.** The saved library's file name should be displayed in the submenu
  If the library is not displayed, select **Open Library** and locate the library file on your computer

1.2.1   Set your library to open automatically

When EndNote is opened, you can have your preferred library to open automatically.
- Open the library or libraries you would like to open automatically
- From the **Edit** menu, select **Preferences**
- In the left side of the EndNote Preferences window, click on **Libraries**
- From the drop down menu, select **Open the specified libraries**
- Click on the **Add Open Libraries** button to add all open libraries to the list
- Click on **OK**

1.3   Saving and Backing-Up an EndNote Library

It is good practice to make regular backup copies of your EndNote library. It is useful to save a copy onto a mobile storage device such as a USB drive.
- From the **File** menu, select **Save a Copy…**
- Select the location where you want the copy to be stored, such as a removable disk
- The filename will be given the default addition, *Copy*
- **Save as type** option should be .enl
- Click on **OK**
You should have a copy of your EndNote library and its .Data file saved

2. Manually Adding References to Your Library

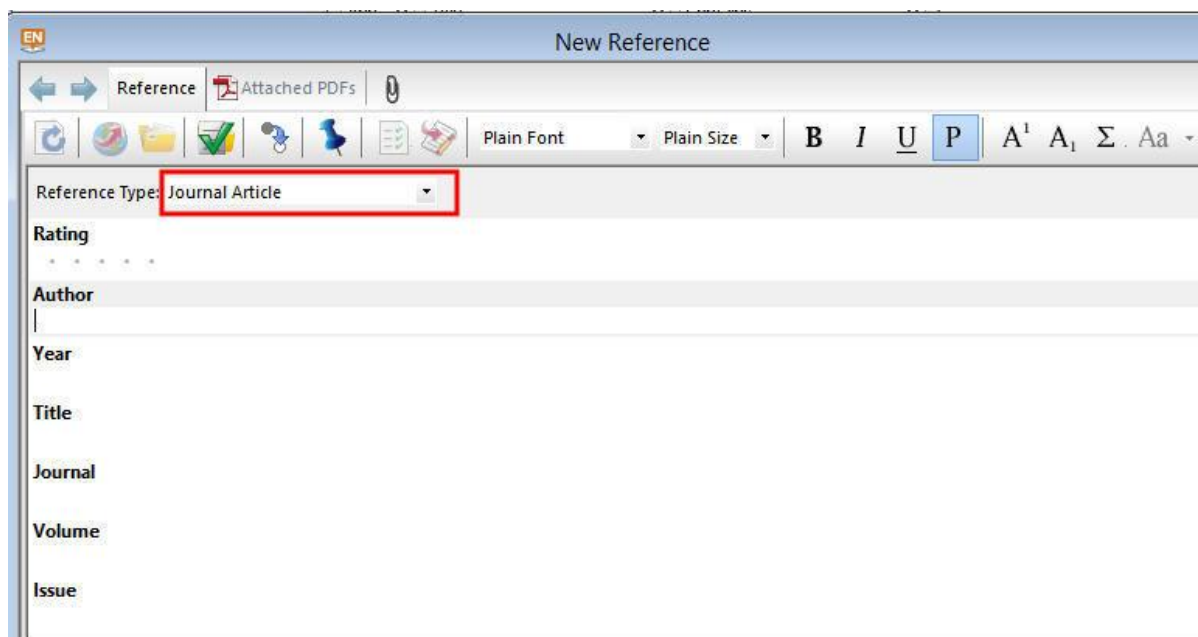## 2.1 Typing a New Reference

- Select menu **References** > **New Reference** (or Ctrl + N), or click on the ⊕ icon in the EndNote X7 toolbar
- Select the reference type you wish to add from the Reference Type drop-down list (e.g. book, journal article) and create a simple record

- Close the 'New Reference' window, and you will be prompted to save changes, to reveal your EndNote X7 library, which now includes your new reference

Please Note: The use of capital letters for article and chapter titles, book and journal titles, will depend on the citation style used by your school, supervisor or publication. EndNote does not always change the way you use capital letters so you must learn to recognise your chosen style elements. Click the Preview tab to check layout.

2.1.1 Personal Author and Organisation names

Personal Authors

There is more than one way of entering personal author names
- type family name first, followed by a comma and then the given name, e.g. *Mathews, Christine*
- type the given name followed by the family name, e.g. *Christine Mathews*.
- separate initials with a space or full stop, e.g. *Mathews, C.O. or Mathews, C O*

For more than one author - Add each extra author on a new line. Press **Enter** after typing an author's name so that each author appears on a separate line.
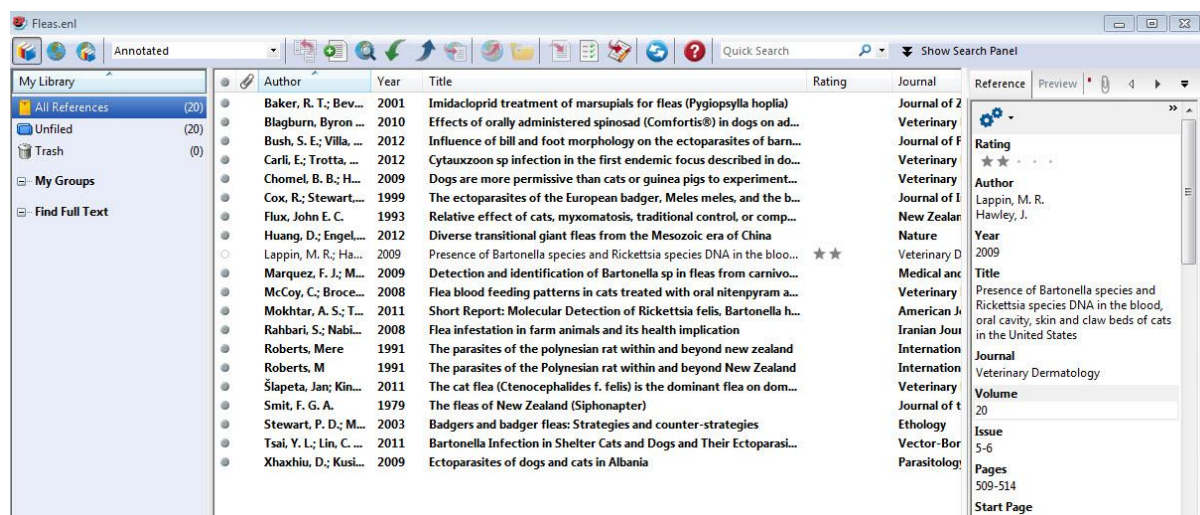
Organisation Names

- Add a government or organisational author followed by a comma – this keeps words in order, e.g. Apple Computer Inc.,   or   Ministry of Education,
- Use two commas for part of an organisation, e.g. World Trade Organisation,, Geneva

2.2   Editing a Reference in a Library

- Double-click the reference in your library to reveal the full details to alter or add new details. You will be prompted to save the changes when you exit from the reference screen
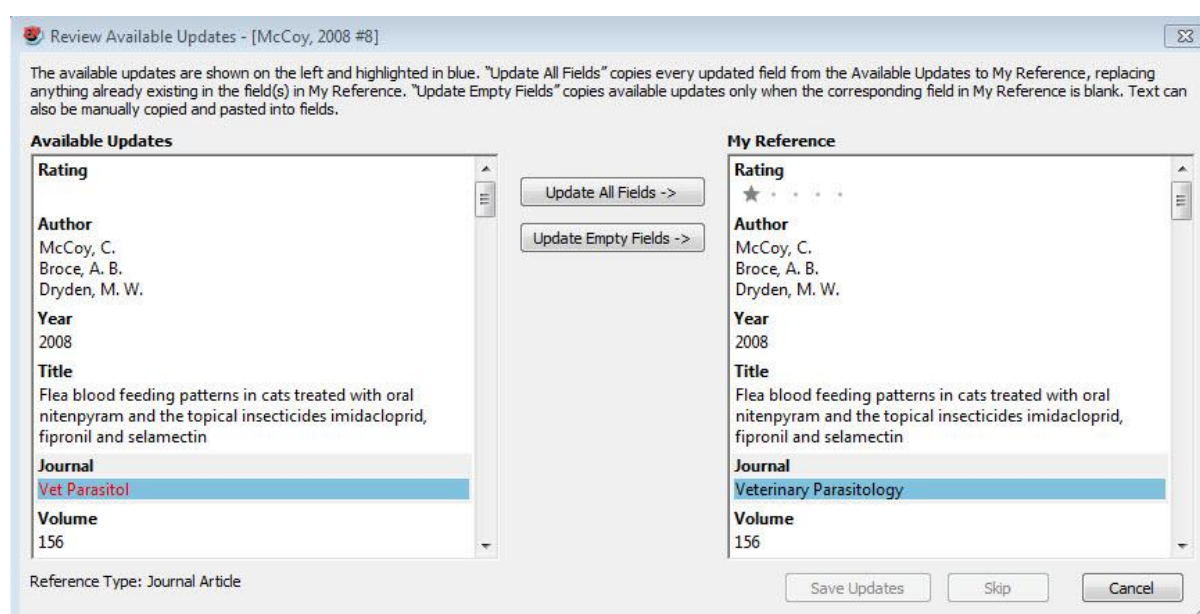
Reference (Quick Edit) tab

- From your EndNote library, highlight the reference you wish to edit
- Click on the Reference tab to reveal the reference details pane to alter or add new details
- Click outside this pane to be prompted to save the changes

2.2.1 Find Reference Updates

EndNote will search the www for references in order to update incomplete references in your library. The EndNote supplied reference and your incomplete reference will be displayed next to each other for comparison. Differences will be highlighted in the records and the data can be inserted into the incomplete reference.

- Highlight the reference or references in your library to be updated
- From the References dropdown menu, select Find Reference Updates
- EndNote will retrieve an alternative matching reference in which to select information to update your reference. The EndNote retrieved reference is in the left hand pane, and your reference is in the right hand pane

- You can select all the variant information into your reference, or update the empty fields, or select pieces of information and paste into your reference

2.3 Attaching Full-Text Documents

2.3.1 Find Full Text

EndNote will attempt to locate the full-text files of literature from data stored in the references of your library. EndNote uses the information from the URL, DOI, ISSN fields of a reference. The full-text document is placed in the accompanying .DATA folder for your library, a paper clip icon is added to the attachment column for the reference, and a full-text icon is inserted into the reference.

- For the Find Full Text feature to work in the university setting, you need to add pathways for proxy servers and authentications into your EndNote preferences. See the UTAS Library's EndNote subject guide for further information   http://utas.libguides.com/endnote

Retrieving full text documents

EndNote can search and retrieve full text documents for up to 1,000 references in your library at one time.

- Check the references in your library and remove any unwanted data in the DOI, URL, ISSN fields

- Check that you are working in the Local Library   or Integrated Library and Online Search mode

- Highlight the reference or references that you require full text document retrieval
- From the **References** dropdown menu, select **Find Full Text**, and select **Find Full Text…** (Alternatively, right click on an individual reference and select **Find Full Text** from the menu)

- If you are displayed the File Download Warning screen, click on the **Cancel** button

- In the left hand pane the progress and success of the search is recorded in temporary groups under the **Find Full Text** heading (Searching..., Found PDF, Found URL, Not found).

2.3.2   Manually attaching full text documents

If the search did not find full text documents for references, you will need to locate the full text document, and attach the document to the EndNote reference.

- From the opened reference in your library, click on the empty File Attachments field
- From the **References** drop down menu, select **File Attachments** > **Attach File**
- Locate your full text document on your computer and click the **Open** button
- The full text document will be attached to your reference, and a copy of the document will be added to your .Data folder

If you maintain a print collection of documents, use the EndNote record number on the references as a filing system for your printed documents

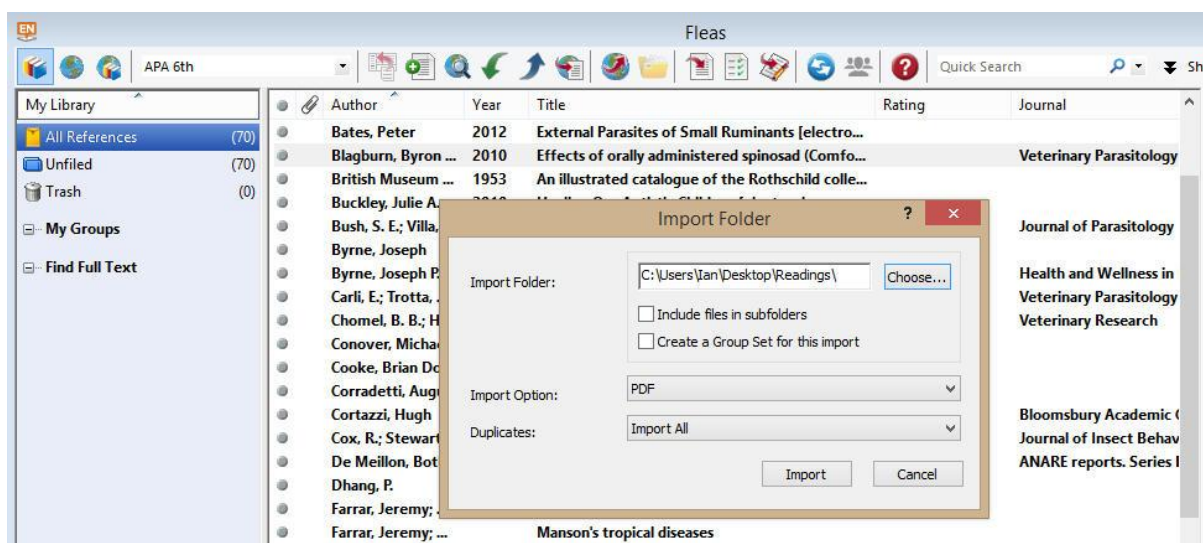*To display the record number in your library references window*

Edit *dropdown menu >* **Preferences…** *>* **Display Fields** *option > Choose a column and select* **Record Number** *from the dropdown menu*

3.   Creating References from .PDF Documents

If you have saved .pdf documents on your computer or device, EndNote can detect the Digital Object identifier (DOI) from a .pdf document and find citation details to create an EndNote reference. A copy of the .pdf document will also be attached to the reference. If you have more than one .pdf document, create a folder and place these .pdf documents into the folder. EndNote will look at a folder of .pdf documents and create references for each document.

To create a reference in your EndNote Library from a .pdf

- From the **File** dropdown menu, select **Import** dropdown list, and select File (for a single .pdf) or Folder (for a collection of .pdfs). An *Import Folder* window appears

- Under Import Folder: locate the .pdf document or folder on your computer
- Click the checkbox **Include files in subfolders** if the documents are inside other folders
- Optional to make a Group set by clicking on the checkbox, **Create a Group Set for this import**
- Under Import Option: select **PDF**
- Click on the **Import** button

Please Note: The amount of information extracted from the PDF is dependent upon the amount of information put in the PDF when it was created. Sometimes you will only get a reference without an abstract in your library. If you get a reference in your library with a title in <   > then the search for reference details was unsuccessful. It is advisable to delete this reference.

4.   References from Databases

Records from databases can be transferred to an EndNote Library by 3 different methods, depending upon the features of the database or library catalogue. These methods are Direct Export, Filters, or Connections.

4.1 Direct Export

Many databases allow marked records to be exported directly from the database into your EndNote library. Most databases allow multiple records to be exported at the same time, while some databases such as Google Scholar allow single records only. The exporting of references is seamless without you needing to save database records to a text file and knowing what EndNote filter to use. EndNote automatically selects the filter to use.

Most of the UTAS Library subscription databases now support direct export including:

- SciVerse Scopus
- Web of Science (e.g. Web of Science Core Collection, CAB Abstracts, Inspec)
- ProQuest (e.g. ASFA, ERIC)
- Science Direct (Elsevier)
- Engineering Village (e.g. Compendex, GeoBase, GeoRef)
- Informit (e.g. A$^+$Education, APA-Fulltext etc.)
- Ebsco (e.g. Business Source Premier; CINAHL)
- IEEE Xplore
- UTAS Library MegaSearch (Ebsco)
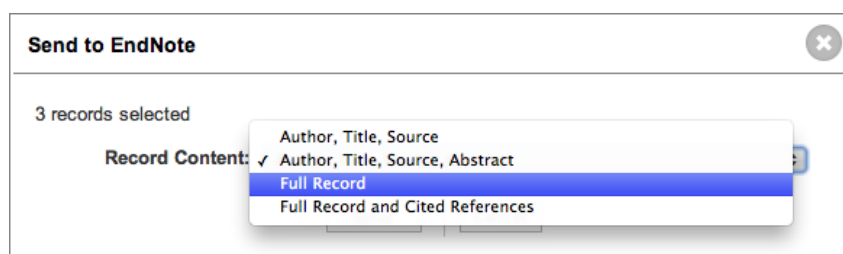
4.1.1 Direct export from Web of Science databases

There are two methods of exporting records in Web of Science databases; records imported from a single results page at a time, or creating a marked list of records to import.

Option 1 (To export records page by page)

- Perform a search within a **Web of Science** database
- Mark the records you require by clicking on the checkbox next to the record
- Click on the arrow next to the button labelled **Save to EndNote online**, and select **Save to EndNote desktop** from the dropdown menu

- A **Send to EndNote** window appears
- From the **Record Content:** dropdown menu, select the level of information you want added to your references, such as **Full Record** and click **Send** button

- If you are displayed a **File Download** window, your references should be automatically imported into your EndNote Library (you may have to click the button **Allow** to accept changes by programs)
- If you are prompted with a **Opening Savedrecs.ciw** window, ensure the button is selected for **Open with:** *ResearchSoft Direct Export Helper (default)* and click the **OK** button

- Your references will be imported into your open EndNote library. If EndNote is not open, EndNote will be activated and you may be required to *Select a Reference Library*. Your database records should now be displayed in EndNote.

Option 2 (To export records from various results pages using the MARKED LIST)

- Perform a search within a **Web of Science** database
- Mark the records you require by clicking on the checkbox next to the record
- Click on **Add to Marked List** button
- Continue searching and marking records and Adding to Marked List on other pages of records
- When finished marking records, click on the **Marked List** button at the top right of screen

On the **Marked List** page

- Click on the checkboxes for the information you want downloaded into your EndNote library
- Click on the arrow next to the button labelled **Save to EndNote online**, and select **Save to EndNote desktop** from the dropdown menu
- If you are displayed a **File Download** window, your references should be automatically imported into your EndNote Library (you may have to click the button **Allow** to accept changes by programs)
- If you are prompted with a **Opening Savedrecs.ciw** window, ensure the button is selected for **Open with:** *ResearchSoft Direct Export Helper (default)* and click the **OK** button
- Your references will be imported into your open EndNote library. If EndNote is not open, EndNote will be activated and you may be required to *Select a Reference Library*. Your database records should now be displayed in EndNote.

Check the individual references to ensure data has been imported correctly*.* Minor corrections can be made by **cut** and **paste**.

4.2 Filters

EndNote Import Filters are used in the process of importing database search results into EndNote. A filter interprets each piece of text within the fields of a record and places it in the correct EndNote library field. To successfully import records from a saved database search into EndNote, the correct filter is required. The EndNote software that you download comes with a selection of import filters for databases from a variety of database providers. Not many UTAS Library subscribed databases require the filter method of importing references, but other library catalogues and free www databases may require it.

It is important to note the name of the database that you are using and the name of the provider of the database. As database retrieval software improves, more databases are shifting from filters to direct export.
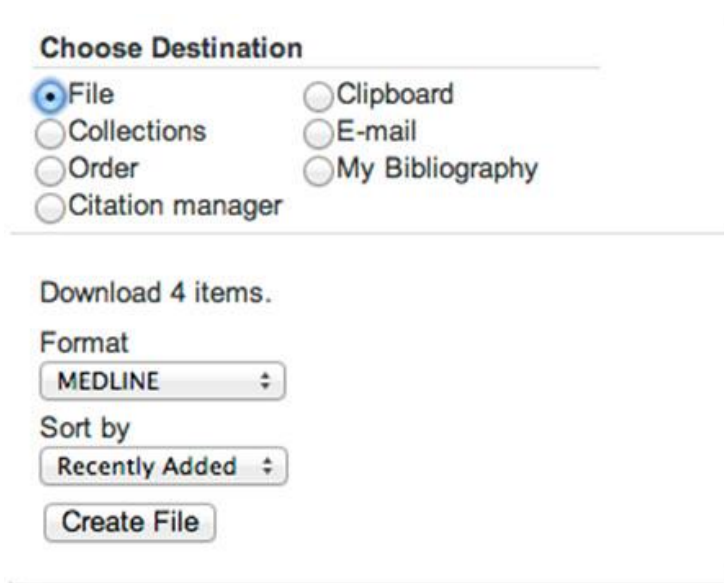
Databases that use a filter are:

- PubMed (Medline – Alternatively use PubMed's direct export option)
- Anthropological Index Online

4.2.1 PubMed (Medline) database

In PubMed…

- Perform a search

- Click on the checkboxes to mark the desired citations you want to save.

- Click on the **Send to:** link at the top of the results list of citations

- In the **Choose Destination** section of the window, click on the menu option **File** (If you wish to continue selecting references from subsequent pages of results, leave this window and come back to the **Send to:** link later)

- After choosing the destination, from the **Format** menu select the option **Medline**

- A text file is created called *Pubmed_results.txt* in your Downloads folder of the www browser
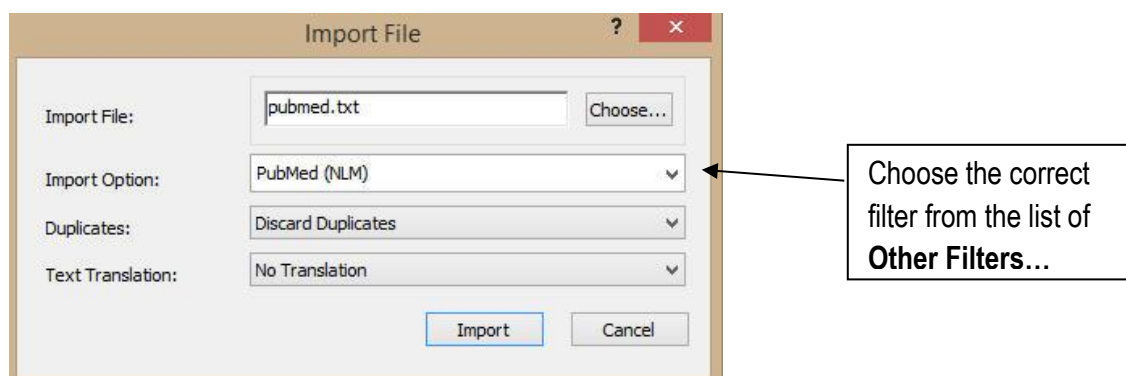
Choose Destination

- File   ○ Clipboard
- Collections   ○ E-mail
- Order   ○ My Bibliography
- Citation manager

Download 4 items.

Format
MEDLINE   ÷

Sort by
Recently Added ÷

Create File

In EndNote …

- Ensure that your EndNote library is open

- Click the down arrow   icon, or select **Import** from the **File** menu.

     An **Import File** dialogue window is opened.

- Click the **Choose File** button

- Select the *Pubmed_results.txt* file of citations you saved

- From the **Import Option** dropdown menu, select the PubMed (NLM) filter. If the filter is not listed, click on **Other Filters…**, select PubMed (NLM) from the list of filters and click on the **Choose** button

- From the Duplicates dropdown menu, select **Discard Duplicates** or **Import All**

- In the **Text Translation** box, select **No Translation**

- Click on the **Import** button

Choose the correct filter from the list of **Other Filters…**

- Your database records should now be loaded into your open EndNote library. If you don't have an EndNote Library open, EndNote will be activated and the records will be loaded into the library you last had opened.

4.3   Connection Files

Library catalogues and some databases are searchable from within EndNote. To search these databases and catalogues you need the correct *connection file*. Some connection files are provided with EndNote and others, including the connection file for the University of Tasmania Library catalogue, can be obtained from the Library's EndNote page: http://utas.libguides.com/endnote. We recommend using the UTAS Library MegaSearch for locating catalogue records and MegaSearch's direct export method for transferring references.

The EndNote search interface offers a restricted search function compared to the database or catalogue's own search interface. The connect function is most useful for transferring specific references into your EndNote library.

Setting the Display Mode

EndNote will automatically set your display mode to **Online Search Mode (Temporary Library)**.
Alternatively, you set the EndNote display mode to **Online Search Mode (Temporary Library)** prior to commencement of searching using connection files.

This will store references from your online search into a temporary library for preview and editing prior to inclusion in your EndNote library.

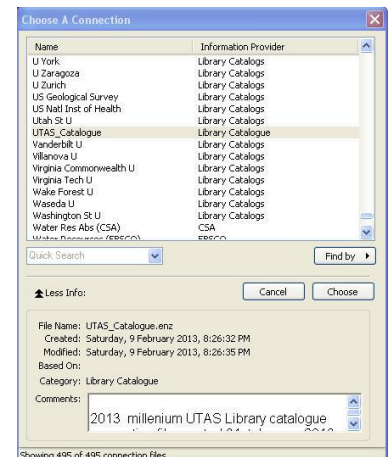Alternatively, the **Integrated Library & Online Search Mode**

will automatically add all the references from your online search directly into your opened EndNote Library without the chance to preview the references. You do not get the option to select and edit references before inclusion into your EndNote library.

4.3.1 University of Tasmania Library catalogue

- Open your EndNote library
- On the EndNote toolbar click the Online Search   icon

  (Alternatively select from the **Tools** dropdown menu **Online Search…**)

- From the **Choose a Connection** window, click on **UTAS_Catalogue**
- Click on **Choose** button
- The display mode should be automatically changed to **Online Search (Temporary Library)** mode

The **Online Search - Library Catalogue at the University of Tasmania** pane appears in the top section of the screen

- Type in your search words, being careful to select the appropriate searchable fields
- Click on the **Search** button

- The search result will be loaded and viewable in a temporary window. Highlight the references to copy into the Library

- Click on the **Copy to Local Library**   icon from the toolbar

  (Alternatively, click on the **References** dropdown menu and select **Copy References To** and choose the library from the submenu)

- Click on the **Local Library**   mode button to view the references transferred into your library

- Click on the **Integrated Library & Online Search** mode button which will

  prompt you to discard the references from your online search

- Click on the Local Library mode button

If the connection file is not in EndNote

- Check the EndNote subject guide for connections that match the databases subscribed to by the Library   http://utas.libguides.com/endnote
- Also, from the EndNote connection manager window
(**Edit** dropdown menu > **Connection Files** > **Open Connection Manager…)**

- Click on the **Get More on the Web…** button. You are taken to the EndNote www site to select connections to download

When you have located a copy of the connection file
- Create a "connections" folder in your "My Documents" folder on the C: drive.
- Add the copy of the connection file into your connections folder. EndNote will locate the connection file.

5.   Organising Your EndNote Library

5.1 Searching Your Library

There are 2 ways to search, Quick Search and the Search Tab
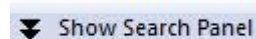
5.1.1 Quick Search

- Open the EndNote library you wish to search
- Type the word directly into the quick search box, located in the toolbar at the top of the screen

5.1.2 Search Tab

- Open the EndNote library that you wish to search
- Click on the **Show Search Panel** link at the top right of screen
- A search pane will appear at the top of screen enabling you to search the open library

Wildcard character

The * can be used as a right hand truncation symbol on search words, e.g. diseas* will find disease, diseases, diseased

5.2 Grouping References

Groups make it easy to break a large library into subsets for current report writing or later viewing and retrieval. You can create your own custom group and smart group, as well as combining references from existing groups into a new group.

EndNote also has its own default group settings such as All References, Unfiled and Trash; Online Search (lists of connection files for quick connection); Find Full Text (temporary storage of groups that appear during a full text search); and Sync Status and Sync Conflicts if you have synchronised your desktop EndNote to an online (www) version of EndNote.

5.2.1 Smart groups

Smart Groups are the automatic filing of references into a group from imported references that match your predetermined search strategy.
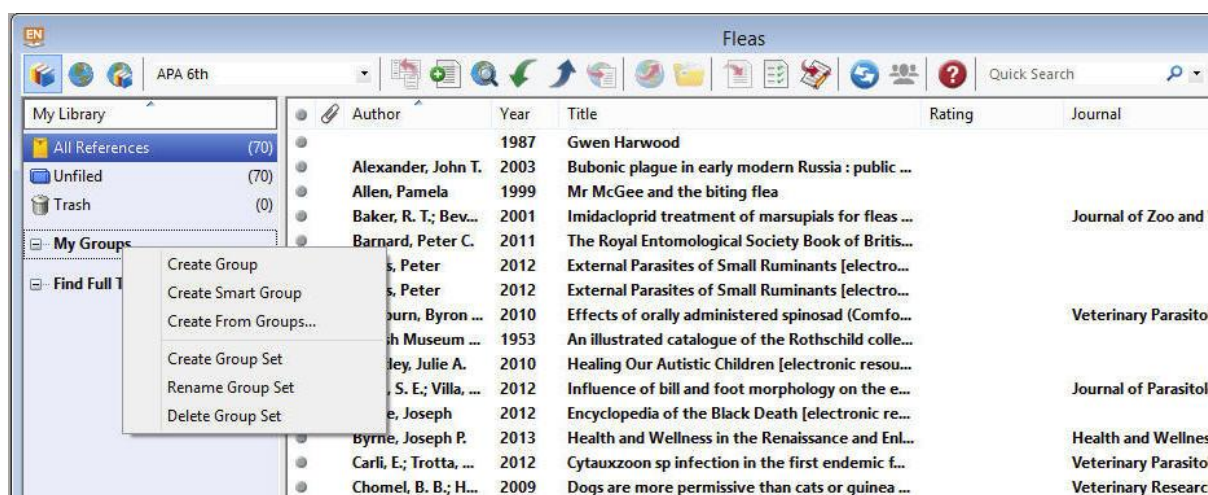
- Ensure you have the entire library of references displayed in the pane
- From the **Groups** dropdown menu, select **Create Smart Group.** A search dialogue box appears. (Alternatively, position your mouse over the **My Groups** bar on the left; right click your mouse to select **Create Smart Group** from the menu)
- Provide a name for your smart group, a search strategy and then click the **Create** button
  Any references added to your library that match your search strategy will be copied into your smart group.

5.2.2 Custom groups

Custom Groups are collections of references you manually transfer and are copied from your main library into the groups.

- From the **Groups** dropdown menu, select **Create Group**
  (Alternatively, position your mouse over the **My Groups** bar on the left, **right click** your mouse to select **Create Group** from the menu)

- Give the group a name
- Highlight the references you want to place in that group and drag & drop over the group name. These references will now appear in that category
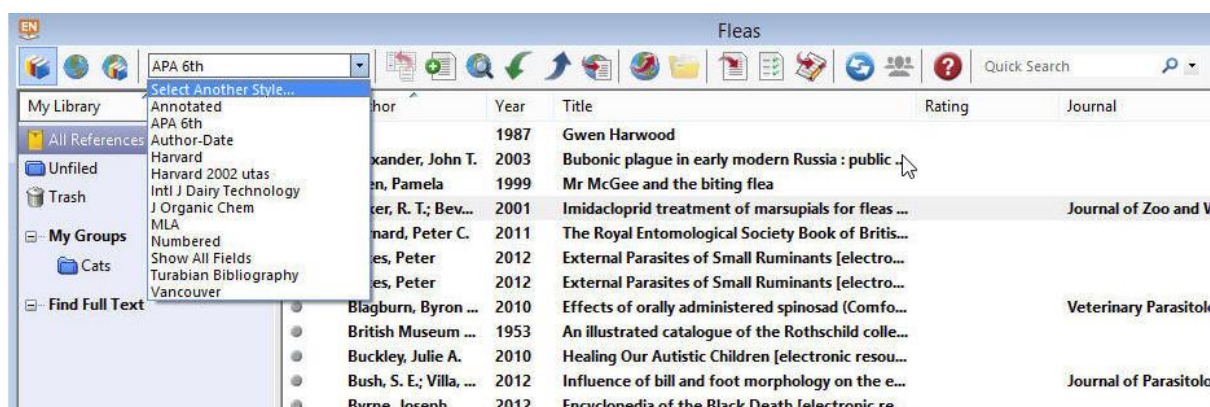
6. Citing References and Creating Bibliographies Using Microsoft Word

EndNote will automatically create in-text references or footnotes and bibliography entries in a word processed document according to a specified referencing style. This is called Cite While You Write (CWYW). In EndNote, referencing or bibliographic styles are called Output Styles. You need to select the output style that you want to use to cite references from your EndNote Library and to format reference lists or bibliographies. Some output styles are installed with the EndNote software. EndNote supports output styles for in-text citations, numbered in-text citations, and footnotes. This introductory guide is demonstrating EndNote with Word, but EndNote will also function with other word processing softwares.

6.1 Selecting an output style

- From the EndNote Library toolbar, click on the styles dropdown menu

- Click on **Select Another Style**
- From the Chose a Style window, check to see if your style is available in EndNote. If so, highlight the style from the window and click **Choose**

If the output style file is not in EndNote

- Check the EndNote subject guide for the output style   http://utas.libguides.com/endnote
- Also, check the EndNote www site. From the EndNote output styles manager window (**Edit** dropdown menu > **Output Styles** > **Open Style Manager…**)
- Click on the **Get More on the Web…** button. You are taken to the EndNote www site to select output styles to download

Installing an output style in EndNote

- In your **My Documents** folder on the C: drive, create a folder called **Styles** inside the EndNote folder (if there is no EndNote folder, you will have to create this folder as well)
- Add the output style file into the newly created styles folder
- The style should now appear in the list of output styles accessed from the EndNote library toolbar styles dropdown menu
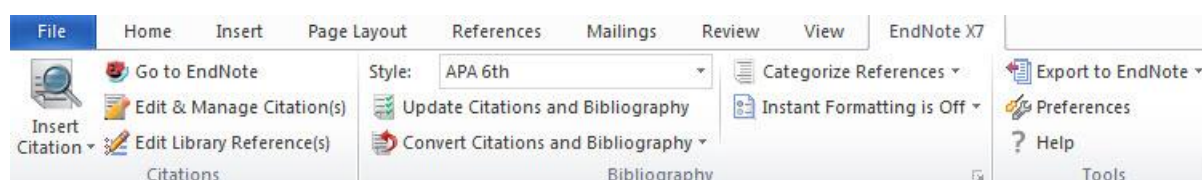
If the style does not appear in the styles dropdown menu

- Go to the EndNote Preferences window (**Edit** dropdown menu > **Preferences…**)
- In the EndNote Preferences window, select **Folder Locations**
- From the Style Folder pathway, click on **Select Folder** and locate your newly created Styles folder
- Click **OK** button on the EndNote Preferences window

From your EndNote library

- Click on **Select Another Style…**
- Locate and select the required style
- Click on **Choose**

6.2   Inserting in-text citations using Word

From Word 2007 onwards, EndNote adds a toolbar tab as part of the ribbon to access the EndNote inserting citations and formatting options of citations and bibliographies. In previous versions of Word, EndNote adds a floating toolbar that can be repositioned into your Word toolbar. You can add in-text citations within EndNote and within Word.
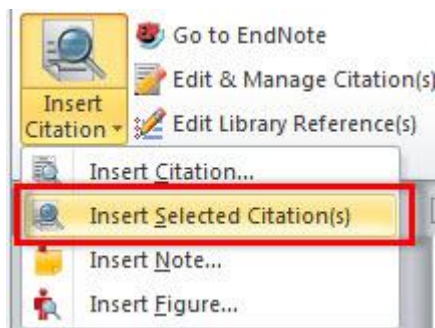

- Ensure that the output style in the Word EndNote toolbar matches the output style to be used from the EndNote Library toolbar

6.2.1   Insert citations within EndNote

- Position your cursor in the document where you want an in-text citation
- From the opened EndNote library, highlight the reference in your library

- Click on the Insert Citation icon in the EndNote toolbar

- You are taken to the Word document, where the in-text citation is inserted and a bibliography entry is created at the end of the document

6.2.2 Insert citations using the Word toolbar

- Position your cursor in the document where you want an in-text citation
- From the dropdown menu, either select **Insert Citation…** to find and choose a citation from your EndNote library and click the **Insert** button; or if the reference is already highlighted in your EndNote library, click on the **Insert Selected Citation(s)** button

Multiple references as in-text citations

TIP You can insert multiple in-text citations into a document by highlighting the references in your EndNote library and clicking on the **Insert Citation** icon in EndNote or **Insert Selected Citation(s)** in Word

6.3 Editing an In-Text Citation

Editing in-text citations must be performed using the Word EndNote toolbar. Common editing actions are formatting citations in Author (Year) format, excluding an author's name or excluding the year from the in-text citation. You can edit in-text citations with Cite While You Write turned on (formatted citations) or with Cite While You Write turned off (unformatted citations).
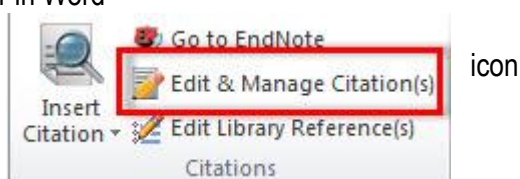
6.3.1 Cite While You Write Turned On

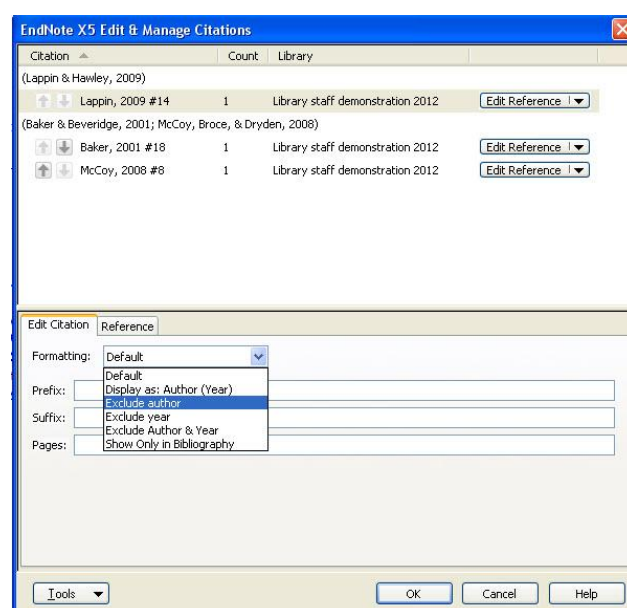This allows an in-text citation to be edited as a formatted citation
- In Word, highlight the in-text citation that you want to change

In the **Citations** section of the EndNote toolbar in Word

- Click on the **Edit & Manage Citation(s)**   icon

- From the **Edit & Manage Citation(s)** window, click on the **Formatting**: dropdown menu, select the required editing option
- Click on the **OK** button
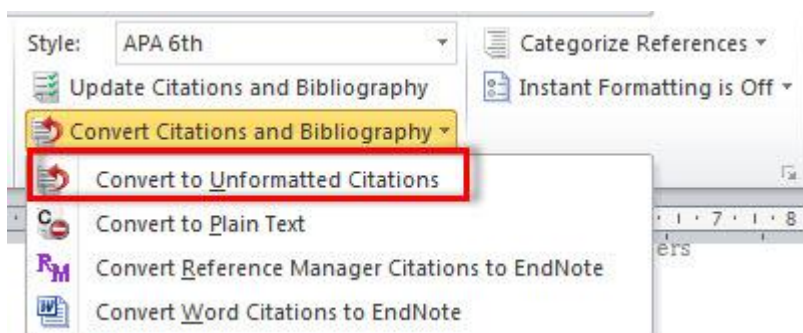
Adding Page Numbers

Page numbers can be included as part of the in-text citation from the **Edit & Manage Citation(s)** Word toolbar option. Some output styles allow direct entry of page numbers

- In the Edit Citation tab, add the page number/s in the **Pages:** line, e.g. 36
- If the pages do not display in the formatted in-text citation by using the **Pages:** line, add the pages in the **Suffix:** line, e.g. , p.36

6.3.2 Cite While you Write Turned Off

You may wish to turn Cite While You Write off so that you can more easily perform some editing functions directly to the citation (e.g. adding page numbers, or excluding authors from the in-text reference), using Word to edit the in-text citations in an unformatted mode. This is sometimes simpler than using Word's EndNote toolbar **Edit & Manage Citation(s)** to perform the same procedure

- From the Word EndNote toolbar Bibliography section, click on the **Convert Citations and Bibliography** icon dropdown menu
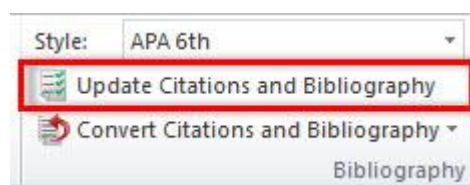- Click on the **Convert to Unformatted Citations**

In-text citations are changed to unformatted citations and the bibliography is removed. When you turn off CWYW, the citations will appear as temporary 'pointers' to the reference in the EndNote library, e.g. {Ambrose, 2003 #4}. The citations will remain this way and the bibliography won't appear until you format the bibliography.

Formatting Citations

If you need your unformatted citations changed to formatted citations in the selected output style, or if your citations did not change to the selected output style:

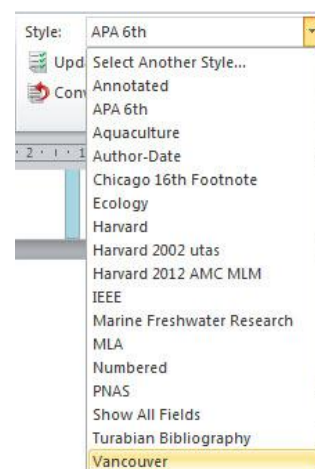In the **Bibliography** section of the EndNote toolbar

- Click on **Update Citations and Bibliography**

6.4 Changing Output Styles in Word

In the **Bibliography** section of the EndNote toolbar in Word

- From the **Style** drop down menu, select the desired style from the list, or a style from the window under the **Select Another Style…** option
- Your citations in the Word document should be updated automatically.
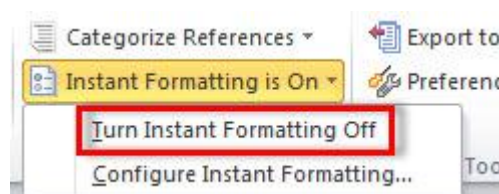
6.5 Turning Cite While You Write On and Off

Cite While You Write may become deactivated if you have been changing styles in your Word document or editing unformatted citations.

In the **Bibliography** section of the EndNote toolbar in Word

- Click on the **Instant Formatting is On** drop down menu
- Select **Turn Instant Formatting Off**

To Turn Cite While You Write On

- Click on the **Instant Formatting is Off** drop down menu
- Select **Turn Instant Formatting On**

7. Help and Problem Solving

Technical Support	Contact the UTAS Service Desk, service.desk@utas.edu.au
	phone 62261818 (xtn 1818), 1300 304 903 (freecall on landline phones)
	Advanced IT Support at the Morris Miller Library and Launceston Campus Library (Monday to Friday 8:30 a.m. – 5:00 p.m.)
Download EndNote	Staff and students of the University of Tasmania can download EndNote from: http://www.utas.edu.au/service-desk/uconnect/software-and-utilities
	UTAS email account username and e-mail password required for authentication. Mac and Windows versions available

Online modules and webinars	http://www.youtube.com/user/EndNoteTraining
	http://www.endnote.com/training
UTAS Library EndNote workshops	http://www.utas.edu.au/library/help/tours-and-workshops
EndNote manual	Use the help button from your EndNote library
	Click on the **Help** dropdown menu in EndNote
	.PDF manual installed with EndNote. Located at C:\Program Files (x86)\EndNote X7\ EndNoteX7WinHelp.pdf

UTAS Liaison Librarians	http://www.utas.edu.au/library/help/RLS-librarians
EndNote subject guide	http://utas.libguides.com/endnote
EndNote technical support knowledgebase and FAQ webpage:	http://endnote.com/support/search-knowledgebase
	http://endnote.com/support/faqs
"EndNote how to" technical support community forum	http://community.thomsonreuters.com/t5/EndNote-How-To/bd-p/en-howto
EndNote technical support www submission form	http://science.thomsonreuters.com/techsupport/?prodname=EndNote
Australian distributor of EndNote	http://www.crandon.com.au/